

ARUN C



October 25, 2024

RE: Customer Service Executive

Dear Sir/Madam

I am pleased to find the job description and i feel that it has a direct match with my qualifications and experience.

I have a Bachelors Degree in Information Technology and a Post Graduation in Post Graduate Diploma In Banking And Finance with 2 years of experience in Banking and Sale of Banking Products AXIS BANK LTD. In my recent position as a Field Recovery Officer in SMA RESOLUTIONS PVT LTD 2 years, I have the opportunity to gain knowledge in Recovery Sector too. More over i have been into Business where i have started up a Franchise for Direct Filling Station for ADBLue Dispensing unit for nearly 1 year.

I possess aggressive marketing and good negotiating skills. My verbal communication skills and positive attitude makes me an effective communicator with my customers. Given the opportunity, I would be able to become an excellent employee of your team.

Please consider the enclosed resume to know more about my professionalism, background and skills. I look forward to have an opportunity of discussing my application with you further and how I can significantly contribute to the ongoing of your reputed company.

Yours sincerely,

ARUN C