Backialakshmi Praphul Sen

Kochi, India

+91 7591946285

IN.7591946285@gmail.com

Experience

2003–2011

Audit Assistant • Bank & Hospital • Freelance Auditor • India

2015–2020

Reseller • Online ladies Boutique • freelance Self employed• India & UAE

2022 – 2022

Oracle fusion Financial training • online • Hyderabad

2023 -2023

Trainee (oracle Finance • Gapblue Software Labs, Kochi

2024 – 2024

Trainee – Tally • Soft Media, Kochi

Skill

Tally Prime

Core Skills:

Financial Accounting:

- Accounts Creation and Configuration
- Journal Entries, Vouchers, and Ledgers
- Bank Reconciliation
- Cash Book and Bank Book Maintenance
- TDS and TCS Calculations and Deductions
- GST Filing and Returns
- MIS Reports and Analysis

Inventory Management:

- Stock Categorization and Grouping
- Stock Valuation Methods (FIFO, LIFO, Weighted Average)

- Stock Journal Entries and Adjustments

- Inventory Reports and Analysis

Payroll Management:

- Employee Master Creation and Maintenance

- Salary Slip Generation

- PF, ESI, and Professional Tax Calculations

- Payroll Reports and Analysis

Accounting Standards:

- Ind AS and IFRS

Tax Laws:

- GST, Income Tax, and Other Indirect Taxes

Auditing:

- Internal and External Audits

Oracle Fusion Financials

GL:

- Journal imports,
- Retained earnings,
- Ways to enter journal in GL, GL interface,
- Cycles of GL from AP & AR
- Consolidation of ledger,
- FSG,
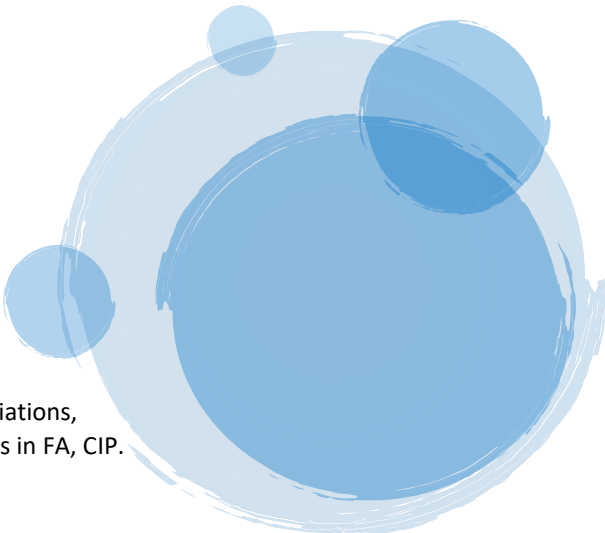- Currency conversion (spot rate, corporate rate, user rate).

AP:

- Invoice,
- Types of Invoice (Prepayment, Standard, Matched, recurring).
- Transfer from AP to GL,
- Types of Purchase order,
- Payment terms,
- Supplier creation

AR:

- Transaction entries,
- Receipt entries
- Auto invoice

Fixed Asset:

- Asset Types,
- Accumulated depreciations,
- Deprecation methods in FA, CIP.

- Asset recapitalization

Cash management:

- Inflow, Out Flow,
- Bank Reconciliation.

Education

Tally Prime Certified – Softmedia, Kochi -2024

Madurai Kamaraj University, Madurai, Tamilnadu. B.Com -1997

Madurai Kamaraj University, Madurai, Tamilnadu M.Com -2000

Typing Lower, Basic Shorthand, MS Office, Windows, Oracle.

Strength

Communication: Ability to communicate beyond barriers of language, race, religion or creed.

Memory: A very good level of photographic memory.

Computer Knowledge: Basic knowledge of Java, database, SQL, office etc.

Domain Knowledge: Hands on business knowledge, Accounting background.

Personal:

Language: English, Tamil, Malayalam, Hindi & Sourashtra

Husband Name: Praphul Sen Ugrasenan

DoB :11th April 1976

Perm. Address: C/o Praphul Sen Ugrasenan, Gurudev Estates, Thevar Veedi, Manakkulam Village, Erumaikulam Ellai, Thimmapuram Panchayat, Tiruchuli Taluka, Virudhunagar District, Tamil Nadu 626106.

Current residence: Flat Number: 402, A block, "Bhavani Illam", NCC Laurel, Kusumagiri infopark Rd., kakkanad, Kochi -682030 Kerala, India