

VIJAYAKUMAR.S

Site No:-3/47,Gandhi Kamaraj Samathuvapuram
Lakshmi Garden , Coimbatore
TamilNadu,India 641100

Mob -0091-9751749247
Email: vijaympq@gmail.com
DOB : 11/12/1971(52y)

PROFILE:

Experienced and dedicated in Handling various roles in Sales/Stores /Customer Service/Admin with over twelve Years in Gulf Region (Qatar) successfully carried the smooth Operation of Company. Experienced in Pharma Companies as a Sales for 13 years in India and having proven tracking record. I possess excellent team leadership skills and true commitment to excellence in the work place.

Key Skills: -

Relationship Building, Leadership Quality, Team management, Taking Responsibility, Quick Learning, Situation adapting, Problem Handling, Positivity, Conflict Solution, Planning & Organizing, Strategy Planning helped to achieve the company requirements.

Languages Known: English, Tamil, Malayalam & Hindi

EMPLOYMENT HISTORY: -

Oct 2012-September 2024

MP Qatar Trading WLL-Doha-QATAR

Worked in Various Department

- **Sales:-** Build Relationships, Promote new products, Negotiate contract, prices, Report preparing (2012-2015) Research the market & competition, attend trade exhibitions, Liaise with parties
- **Admin: -** Admin Support, Calendar management, Office task, Correspondence Management, (2015-2019) Communication with Parties, Central point of contact & Database Management
- **Customer Service: -** Quality Assurance, Team Management, Customer Experience, Problem (2019-2024) solving, Listening to customers, Training employees.
- **Operation: -** Managing operations-overseeing the day-day functions, Communicating with team, (2016-2024) Delegating with teams, providing guidance, creating healthy work environment

First Flight LTD

- Branch Sales Executive-Coimbatore-India
April 2010-December 2011
Manage 3 Branches Sales Operation, Sales force, Outstanding & generate New contracts
- Customer Service Executive- Problem Solving, listening to customers, Arranging
Jan 2012-July 2012 Delivery, Complaint Solving, Coordination, Sales Booking.

Venus Remedies Limited

- Area Business Executive-Coimbatore-India.
April 2009-Feb 2010
Manage 3 territories and Successfully achieved sales targets
Arranging sales meeting with team members and discussing the sales forecast.
- Business Executive
April 2008-March 2009
Generating Prescriptions, new strategies and relationship, and follow up payment.

2004-2008: Triton Laborites

- Designation: Medical Executive, Coimbatore.

2000-2004: Camlin Limited. (pharma Division)

- Designation: Senior Sales Executive, Chennai & Palghat, India.

1995-1999 Company: Dolphin Laboratories Limited.

- Designation: Medical Representative, Erode, India.

CERTIFICATIONS

- ✓ Clean Room and Certificate Board (CTCB-I), Ireland –Certification (2016).
- ✓ Safety Management from MSME Development Institute- Certification (2010).

EDUCATION

- Bachelor of Science
CNC College, Erode, Passed out year 1993.
- PGDCA (computer Applications).
Tamil Nadu Institute of Technology-Erode

Technical Skills

Computer-MS-Word-Excel-Power Point.

PERSONAL DETIALS

Date of Birth	:	11.12.1971(52 Years)
Marital Status	:	Married
Spouse Name	:	Jayanthi
Kid	:	One Son aged 23 years
Nationality	:	Indian

S.VijayaKumar