



N.NAGARAJAN

No.13/5, Krishnan Street,
Market Road,
Irugur, Coimbatore – 641 103.

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PROFESSIONAL OBJECTIVE

Highly focused and detail-oriented Account Manager with an exceptional record of client service and revenue generation. Able to manage multiple simultaneous projects with high efficiency and accuracy. Adept at working independently or managing a professional accounting team.

WORK EXPERIENCE

Accounts & Finance Manager

Jan 2024 – @ Present

M/s. IT World, with its headquarters located in Coimbatore. One of the largest "HP & Samsung & Rayban" Authorised Distributors in pan India, with over 100 unique retail stores and SMEs. The business makes about 500 Crs.

Roles and Responsibilities:

- Responsible for preparation of MIS reports for management, including cash and fund flow statements, monthly budgets, balance sheets, profit and loss accounts, and required reports for banks and other financial institutions.
- Closing the audit observations and coordinating with internal auditors on a regular basis. collaborating with statutory auditors to finalize the group's accounts.

Accounts & Finance Manager (Head of the Department)

Aug'2021 – Dec 2023

M/s.Cheenu Group of Companies, Head Office at Coimbatore, Having Multiple business of Manufacturing / Trading of MS Billets, Steels and Samsung Authorized Distributors and Own Brand of "YARA" Electronics for Home Appliances and Over all 12 RC's handing in Accounts & Finance for the Entire group Company.

Roles and Responsibilities:

- Responsible for preparation of MIS Reports for Management like Balance Sheet, Profit & Loss A/c, Monthly Budget, Cash & Fund Flow Statements and Necessary Reports to Banks & Other Financial Institutions.

Accounts & Finance Manager (Head of the Department)

Jul 2020 – May 2021

M/s.Integrated Business Associates Group Companies of TEXCOMS, having Head Office at Singapore, Having the Textile mill & factory consultancy for all over the world and Textile machinery buying & selling.

Roles and Responsibilities:

- Finance and control – responsible for financial operations, systems, accounts, audit, revenue recognition and assurance, taxation, compliance and control.

Accounts & Finance Manager (Head of the Department)**Jan 2019 – May 2020**

M/s.TMG Textiles & Garments Group of Companies, having Head Office at Coimbatore, Having Manufacturing Branded outlets of 15 Nos various places dealing with Readymade & Fabrics and have own Brand' manufacturing factory and having two sister concern Namely M/s.Sri Ganapathy Silks P Ltd and M/s.Sri Ganapathy Mart.

Roles and Responsibilities:

- Complete in Charge of Maintenance of System of Accounts for the Entire Company.
- Responsible for preparation of MIS Reports for Management like Profit & Loss A/c, Cash Flow Statements and Necessary Reports to Banks & Other Financial Institutions.
- Coordinating with Internal Auditors at Regular Intervals and further closing the Audit Observations. Coordinating in Finalizing the Accounts of the Whole Group with Statutory Auditors.

Accounts Manager (Head of the Department)**Dec 2014 – Nov 2018**

M/s.EURO CAST ENGINEERING, having Head Office at Coimbatore (One of the Largest Aluminum Die Casting manufacturing company in South India)

Roles and Responsibilities

- Complete in Charge of Maintenance of System of Accounts for the Entire Company.
- Responsible for preparation of MIS Reports for Management like Profit & Loss A/c, Cash Flow Statements and Necessary Reports to Banks & Other Financial Institutions.
- Coordinating with Internal Auditors at Regular Intervals and further closing the Audit Observations. Coordinating in Finalizing the Accounts of the Whole Group with Statutory Auditors.
- Assisting the Statutory Auditors at the time of IT Scrutiny of Accounts by furnishing the Required Details / Sufficient Statements.
- In charge for the all Mandatory Compliances of filing the Returns of GST, TDS at all levels.
- Coordinating with Bankers and Auditors in preparation of Term Loan, BG, Local LC and Foreign LC and CC Facilities and monitoring the timely Renewals of the Facilities and also submitting the Requisite Statements like Stock Figures etc.

Branch Accounts Head**Nov 2005 – May 2014**

M/s.IIGM Pvt Ltd Tirupur, having Head Office at Bangalore (One of the Largest Garment Machinery Dealer in India)

Roles and Responsibilities

- Preparations of Financial Statements for monthly, quarterly, half yearly and yearly.
- Internal & Statutory Auditing to the Various Concerns for Verification of Cash, Bank, Inventory, Sales, Purchase, Ledger Scrutiny, Physical Stock Verifications and Statutory Compliances.
- Assistant of Filing of Income Tax Returns, Preparation of TDS, Value Added Tax, Service Tax, Excise Duty, and other accounting related work.

Accounts Executive

Feb 1999 – May 2005

M/s.Renaissance Creations Tirupur, - One of the leading Garments Export company in Tirupur.

Roles and Responsibilities

- Preparations of Financial Statements for monthly, quarterly, half yearly and yearly.
- Manage the accounting system including accounts payable, accounts receivable, general ledger, project costing, inventory, cash flow projection, credit and corrections to contribute to overall financial and performance results. Ensure compliance with corporate, local statutory requirement through appropriate record keeping.

EDUCATION BACKGROUND

- **M.Com.**, With First Class Passed from Annamalai University – Chithamparam in the year 2006 to 2008.
- **B.Com.**, With Third Class Passed from Chikkanna Govt.Arts College, Tirupur, Affiliate to Bharathiyar University-Coimbatore in the year 1994 - 1997.

EXTRA CURRICULAR ACTIVITIES

- Honored with Merit Prize for above 60% of marks in M.Com.
- One of the Member in NSS and School level during the period of 1992 – 1994 – at Govt. Hgr.Sec.School - Irugur – Coimbatore.

TECHNICAL SKILLS

MS Office, Tally prime 4.0, and ERP

CTC

Current CTC works up to Rs. 6.90 Lac Per Annum

Expected CTC : Negotiable as per company policies

PERSONAL DETAILS

Father Name : Natarajan (Late)
Mother Name : Ramathal (Late)
Date of Birth : 06th May , 1976.
Marital Status : Married
Languages Known : Tamil, English.
Permanent Address : No. 13/5, Krishnan Street,
Market Road, Irugur Post,
Coimbatore – 641 103. Tamilnadu, India.

DECLARATION

I here declare that the above furnished information is true to the best of my knowledge and belief.

Place: Coimbatore

Date:

(NAGARAJAN. N)