

# **SNEHA SELVARAJ**

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## **SUMMARY :**

Proactive and results-oriented. I excelled at Schnell Energy Equipment Limited by leveraging strong analytical skills and team management to enhance the CCMS metering system efficiency. Demonstrated expertise in automatic data communication and problem-solving, significantly improving maintenance response times and operational effectiveness.

## **WORK HISTORY :**

Schnell Energy Equipment Private Limited – Junior Executive  
Coimbatore  
05/2022 – Current

- Daily complaints reports gathering from the CCMS meter dashboard complaints handling system and handed over to the maintenance team for its rectification within the stipulated period.
- To implement and allot work schedules to maintenance team.
- Verification of site activities and consolidating installation reports & preparing MIS reports based on CCMS meter data as a daily activities.
- Expertise in CCMS metering technology for automatic data communication to dashboard where the information was collected to identify and monitor the issue to trouble shoot the problem on field.

## **SKILLS :**

- Strong Analytical & Problem Solving Abilities
- Research and data analysis
- Filing and organization
- Self-Motivated
- Team Management
- Data Entry

## **EDUCATION :**

June 2015 – April 2016      SSLC – Thambu Higher Secondary School

June 2017 – April 2018      HSC - Thambu Higher Secondary School

June 2018 – May 2021      BCA - KG College Of Arts And Science

## **CERTIFICATION :**

- HTML,XML,PHOTOSHOP - 06/2018
- C PROGRAMMING            - 12/2018
- LINUX                            - 12/2019

## **LANGUAGES :**

- English
- Tamil
- Telugu

**HOBBIES :**

- Pencil Art
- Reading Books
- Gathering Knowledge
- Learn the new things

**PERSONAL DETAILS :**

- Father Name - Selvaraj.C
- Date Of Birth - 15.07.2001
- Gender - Female
- Nationality - Indian
- Marital Status - Single

**DECLARATION :**

I do here by confirm that information given in this form is to the best of my knowledge and belief.

**DATE :****PLACE :** Coimbatore

Yours truly

S.Sneha